



**European Fencing Confederation
Confédération Européenne d'Esime**



REQUEST FOR TENDER

**FOR THE SUPPLY OF TECHNICAL SERVICES AT THE SENIOR
EUROPEAN CHAMPIONSHIPS IN MINSK (16-21.06.2020)**



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Requirements

1. Tournament management – Provision of an F.I.E. certified competition management system, which has been used at least once in the 5 years beginning March 2015 to run either a Zonal or World Championships. Consideration will also be given to use at the FISU Universiade during that period.
2. Accreditation – Provision of a suitable accreditation system, capable of integration with the software in requirement 1 to report the presence of athletes (it shall be assumed that collection of accreditation by a member of the delegation is confirmation of the presence of an athlete)
3. Weapon Control – Provision of a computerised weapon control management system with the following functionalities
 - a. Integration with the accreditation system (preferred)
 - b. Easy registration of submissions by athletes
 - c. Prevention of early submissions by athletes, e.g. prevention of a submission for sabre being made on a day when only epee is being checked.
 - d. Progress report of submission (to be displayed on screens in weapon control area if feasible.
 - e. Reporting of items submitted, pass/failure rates, details of failure reasons (The system should record precise failure details rather than using generic comments)
4. Video-refereeing and live-streaming – Provision of an F.I.E. certified video-refereeing system with live-streaming capability for broadcast on the internet. The system will be installed on the finals piste and 8 elimination pistes.

Providers of the above systems shall provide the necessary training and technical support to ensure the successful running of the tournament. All systems should be capable of reporting information to the office of the Directoire Technique.



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Procurement and Project Timetable

Event	Date/Time
Tender Notice posted	<i>17 March 2020</i>
Tender response deadline	<i>12 noon, 10 April 2020</i>
Anticipated contract award	<i>10 May 2020</i>

Formal procedure

- Bidders must indicate whether they are bidding for partial or full provision of the above services
- Bidder should provide a description of the service(s) being proposed including functionality and what is included and excluded.
- Bidder should state the minimum requirements to be provided by the organizer.
- Bidders should raise any queries they have about the requirements through email address: js@fencing-efc.eu.
- All questions raised will be circulated (without disclosing the source of the enquiry) along with responses to all bidders. Our view on the issue of commercial sensitivity shall be final, the bidder raising the question will be asked to withdraw it if it does not agree with this assessment.
- The offer must be delivered to EFC by noon CET, 10 April 2020.
- Please submit your tender in accordance with all of the instructions, requirements and specifications set out in the enclosed documentation.
- You must treat these documents and any further information provided as confidential at all times and only disclose them if necessary to prepare a compliant response to the tender.
- Nothing in the enclosed documentation or appendixes, or any other communication made between and any other party, can be considered a contract or agreement at this stage.



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- The tender is conducted by email. Please send your offers to the email address: js@fencing-efc.eu.
- The offer can be sent on your own template, but you must include a detailed costs calculation in accordance with Annex 1 to this open tender.

Duration of Contract

The contract will be sign for the period of organization Senior European Championships in Minsk (BLR) in date of 16-21.06.2020.

Service Levels

You must provide service levels in your tender response, such as:

1. Confirmation about the delivery of services at the European Championships in the past;
2. Other relevant documents.

Payment Structure and billing requirements

Service providers will invoice for the services provided after the completion of the competition upon which payment will be initiated.

Validity of offer

You must offer your tender for acceptance for 1 month from the deadline for tender submission.

Please note that by submitting a tender response for consideration you are confirming that, as an officer for the company/organization that you represent, you have read and understood the tender documents and that your offer is open for acceptance for 1 month from the tender closing date.

Tendering

If we need to amend any tender documents before the closing date, we will write to you with any changes. If we extend the deadline for tender responses, we will advise you.

EFC reserves the right, in its absolute discretion, to cancel or suspend this tender process at any time and for any reason. If we need to do this we will notify you in writing as soon as reasonably practicably.



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EFC is not responsible, and will not pay for any expenses or losses you incur during, but not limited to, the tender preparation, site visits, post-tender negotiations or interviews.

Jacek Slupski
Secretary General



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Annex 1

	TYPE OF COSTS	Price (in EUR)
1		
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3		
4		
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	TOTAL	