



# European Fencing Confederation Confédération Européenne d'Esgrime

October 28, 2020

## FIE WEBINARS

### Information Letter no. 24-2020

Dear Member Federation,

We were informed that the FIE offers a series of administrative webinars to the administrators of National Federations to make them better acquainted with the various FIE resources and functioning.

The webinars would be structured as follows:

- organised on a continental basis,
- language: English,
- 3 modules (please find details below),
- 1.15 hours including Q&A session per module, 1 module per day,
- participants having completed the 3 modules will receive a certificate of participation.

#### Module 1

- FIE website presentation, how to find the different information (documents, Comex, NF, etc),
- Licences : references in the statutes, administrative rules, how to order them on the website,
- Participation in competitions : deadlines, fines.

#### Module 2

- Development: FIE subsidies for participation in the world championships, senior zonals and congress for first delegate,
- Fees to be paid by NF: what to pay to the FIE, what to pay to the organisers, how to find the information on the website,
- Congress and elective congress : who is eligible to vote, how to present candidatures, which are the requirements for the different positions and which are the deadlines,
- Change of nationality : reference in the statutes and administrative rules, art. 41 of the olympic chart.



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## Module 3

- Cyber security : how to recognise the FIE e-mails from spam and practical advices to increase the security level
- Code of conduct : what was integrated in our Admin rule following the safeguarding policy approval
- Sustainability: some practical hints

The webinars are planned to be held from middle of November, that is why I am kindly asking you to send me the names of your representatives, who will be attending on each webinar. Please note that for each module only two persons per federation can participate.

In order to submit candidates, please complete the attached xls file and send back to my e-mail address **no later than November 6.**

Best regards,

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**Jacek SLUPSKI**  
**Secretary General**